

THE KING'S SCHOOL, GRANTHAM

ADMISSIONS POLICY 2015/16

Introduction

The King's School is a selective academy. The school was re-founded in 1528, it is a grammar school for boys aged 11 to 18 and strives for high academic standards, the provision of a broad education and to encourage all its members to be lifelong learners.

The school selects its pupils on the basis of high academic ability and will leave places unfilled if not enough applicants reach the required standard.

As The King's School is an academy, the Governing Body is an admission authority in its own right. All decisions about admissions, including this policy, are determined by the Governing Body. All allocations of places are determined by a Committee of the Governing Body with delegated powers. Government regulations require that the Local Authority (Lincolnshire) operate a scheme, which includes The King's School, to coordinate the admission process for all State funded schools and academies in accordance with statutory requirements.

Consultation

This policy has been drawn up and determined by the Admission Authority of The King's School. No changes requiring consultation have been made to the admission arrangements for the School since the last policy was published; therefore no consultation has been necessary in accordance with the current Admissions Code (2012).

I. Admission at 11+

The School's Published Admissions Number is 174 for the incoming Year 7 cohort. This is the maximum number of students to be admitted in any year of entry.

Examination is by two National Foundation for Educational Research (NFER) tests, Verbal Reasoning and Non-Verbal Reasoning, which form the Lincolnshire Grammar Schools Consortium Examination ("the examination"), the results of which determine the minimum entrance requirement ("the minimum standard"). These tests may only be taken once in an academic year and cannot be retaken during the same school year if the candidate is to be considered for a place at another grammar school which is a member of the Lincolnshire Consortium.

Attainment of the minimum standard will not in itself result in the offer of a place at the School but will enable a boy to be considered for a place at the School in accordance with the admissions criteria set out below.

Lincolnshire County Council publishes full information on the coordinated process leading to admissions to Year 7. This is available online at www.lincolnshire.gov.uk/schooladmissions, or by telephoning 01522 782030.

Allocation of places

These will be awarded according to the rank order of the results achieved in the examination, subject to the following:

1. A preference for this School must have been expressed on the application sent to the candidate's home Local Authority.
2. A candidate must achieve at least the minimum standard for entry in the examination (a score of 220 or above).
3. In accordance with the 1996 Education Act the allocation of school places for qualified pupils with a Statement of Special Educational Needs will take place before the school allocates other places as part of the normal admissions process.
4. If more candidates achieve the standard than there are places available, the following **oversubscription criteria** will apply in order:
 - a) Places will be awarded to Children in Public Care*, that is in Local Authority Care who have achieved the qualifying score;
 - b) Places will then be awarded in rank score order up to the total number of Students intended to be admitted under the PAN.

In the event of a tie for the final place or places

The following criterion will apply:

Distance from home to school - the nearest address to the school is found by measuring the distance from your address to the school by straight line distance. This distance is measured electronically using Microsoft MapPoint software from the post office address point of the home to the post office address point of the school.

Right of Appeal

Parents/carers of any student who have made an application to the school but have not been offered a place have the right to appeal to an independent panel whose decision to uphold or reject the appeal will be binding on both the School and the Appellant. The School will provide parents/carers with the appropriate paperwork for the appeal. This can be obtained by writing to the Clerk to the Governors at the School address as soon as possible after 2 March. Your appeal should be received by the school before the end of March in order to be included in the post 11+ appeals round.

Reserve Lists

In the event that the School is unable to admit all candidates who achieve the minimum standard a reserve list will be drawn up with candidates ranked according to the School's oversubscription criteria. This means that places on the waiting list will be allocated in exactly the same way as places at the School. The list is kept by the Schools' Admission Team at the Local Authority until the end of August prior to admission, after which it is transferred to the School. This list will be maintained until 30 April of Year 7, after which subsequent candidates will sit the School's own entrance tests if places are available up to the Published Admission Number. The length of time that a candidate's name remains on the waiting list will be irrelevant to the decision to offer a place or not.

How to Apply for a Place

Parents who wish to enter their son for the 11+ entrance tests should register with The King's School when their son is in the summer term (now Terms 5 and 6 of the six-term year) of Year 5 or before the date of the first entrance test in September, when their son is in Year 6. **This does not constitute an application for a place at the school.** There is a legal requirement for admissions authorities to comply with the agreed coordinated admissions scheme for entry into Year 7, which is administered by Lincolnshire County Council, as the Local Authority. Under the coordinated arrangements all applications must be submitted by parents or carers either by applying online or on the Common Application Form from their **home Local Authority.**

Late Applications for entry into Year 7

Late applications can be made while a candidate is in Year 6 of primary education or while Year 7 is in progress. Candidates still in Year 6 will take the two National Foundation for educational Research tests which form the Examination. Candidates who achieve the minimum standard will, depending on the degree of lateness of the application either:

- a) will be considered for entry by the School's admissions committee at the same time as other candidates if the school's admission committee has not yet met following the main Lincolnshire Grammar School's examination; or
- b) be considered for entry if there are still places available after 1 March, which is the date that offers are made; or
- c) be placed on the reserve list, if all the places have been filled.

Candidates who apply while in Year 7 will be required to take a nationally standardised test (CAT). Those who achieve the qualifying score in the test will either:

- a) be offered a place if there are still places available; or
- b) be placed on the reserve list, if all the places have been filled.

Candidates who took the 11+ tests while in Year 6 and who did not achieve the qualifying score **cannot** apply for late entry into Year 7 but may apply to sit the schools entrance test to be considered for entry into Year 8.

II. Entry to Years 8, 9, 10 and 11

The Published Admission Number for year groups in the school is currently changing on a rolling expansion up to September 2018, see table below:

INTAKE	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11
September 2014	174	145	145	145	145
September 2015	174	174	145	145	145
September 2016	174	174	174	145	145
September 2017	174	174	174	174	145
September 2018	174	174	174	174	174

Applicants for entry into Years 8, 9, 10 and 11 will be required to take a nationally standardised test (CAT) to assess their suitability for admission to the School.

Those who achieve the qualifying score in the test may be considered for entry. The school will make appropriate arrangements for those candidates whose first language is not English or who have Special Educational Needs.

The parents and carers of any applicant who is not offered a place have the right to appeal to an independent panel whose decision will be binding on both the School and the Appellant.

Fair Access

The government has stated that all Local Authorities must have a Fair Access agreement that allows hard to place children, for example those that have been permanently excluded, to be given a place before any oversubscription criteria are applied and before anyone is considered from the reserve list. Such children must be shared out to make sure no one school has to take too many of these children.

III. Sixth Form Admissions

1. Criteria for Admission

- a) Passes at A* - C in GCSE English and Mathematics.
- b) At least 6 GCSE passes in different subjects at Grade A* - B.
- c) Grade B or above in the subjects to be studied at Advanced level.

All students must meet Criterion a). In rare and exceptional circumstances, the School may consider admission to the Sixth Form for a student who has not met Criteria b) and/or c).

2. External Applicants

The School's Published Admission Number (PAN) for external applicants is thirty (30). If there are more applicants than available places, decisions will be made on the basis of overall GCSE performance based on the 8 best grades including English, Mathematics, a MfL and a Humanity, calculated on a points system where:
A*= 58 points, A= 52 points, B= 46 points, C= 40 points, D= 34 points, E= 28 points, F= 22 points, G= 16 points, subject to the following:

- a) An applicant must meet the standards outlined in paragraph 1 above;
- b) Priority will be given to students with a statement of Special Educational Needs;
- c) In the event of a tie for the final place, the following criterion will apply: distance from home to school, measured by straight line distance (electronically using the post office address point of the home to the post office address point of the school).

3. Oversubscription

If there are more applicants than places available in a particular AS Level subject, places in that subject will be allocated according to the following criteria in the order shown:

- a) Priority will be given to Children in Public Care*
- b) GCSE grade in that subject (where applicable);
- c) Overall GCSE score (in terms of average points per subject entry based on the best 8 results).

Maximum group sizes are normally 22.

Any student who is refused entry to Year 12 from Year 11 will have the right of appeal to a panel whose decision to uphold or reject the appeal will be binding on both the School and the appellant.

Appendix A: Definitions

Child in Public Care

A child in public care, sometimes referred to as 'looked after', is a child who is in the care of a local authority or provided with accommodation by them in accordance with section 22 of the children act 1989, at the time of application. This definition includes previously looked after children who were looked after, but ceased to be so because they were adopted, or became subject to a residence order or special guardianship order.

Home address

The school will take account only of the address at which the candidate for entry is living at the time of application. Where a family has two or more addresses, the school will use the address where the candidate normally lives on the date of the last day for the submission of Lincolnshire preference forms (for 11+ candidates). Where a parent or carer wishes the school to consider a prospective address, in the case of people moving into the area, the school will do so after a binding legal agreement has been entered into, for example exchange of contracts, signing of a tenancy agreement.

The school reserves the right to investigate any concerns it may have with respect to the accuracy of information provided by parents on an application form and to withdraw the offer of a place if there is evidence that fraudulent claims have been made.

Children of Service Families

For families of service personnel with a confirmed posting to the local area, or crown servants returning from overseas to live in the local area, the school's admissions officer will make the necessary arrangements for tests to be administered, when appropriate, by the child's current primary school and the local authority will, where it is correct to do so, allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address.